



### Documentation of Employment or Access to an Organization

In order for students to take full advantage of the practitioner-scholar model, all applicants to the Doctor of Business Administration, Business Certificate, Doctor of Education and Education Specialist in Higher & Postsecondary Education programs must either be employed or have access to an organization that is relevant to their degree program.

**Please Print All Information**

First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_ Last \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

**Degree Program (Please check one)**

- Doctor of Education in Higher and Postsecondary Education (EdD)
- Professional Graduate Business Certificate Concentration: \_\_\_\_\_
- Advanced Professional Business Certificate Concentration: \_\_\_\_\_
- Doctor of Business Administration (DBA) Concentration: \_\_\_\_\_

**Verification of Employment or Access to an Organization (Please check one)**

- I am currently employed (complete the next section). Job title: \_\_\_\_\_
- I have arranged to have access to an organization (complete the next section).
- I do not have access to an organization (please contact your Assistant Director of Admissions to discuss options).

Name of Organization \_\_\_\_\_

HR Contact \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Brief Description of Organization \_\_\_\_\_

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_